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Arch 442 – BIM Studio  
BIM Wiki

## **Microsoft Word – 2D Site Logistics Plans**

**Step 1:** Open *Microsoft Word*.

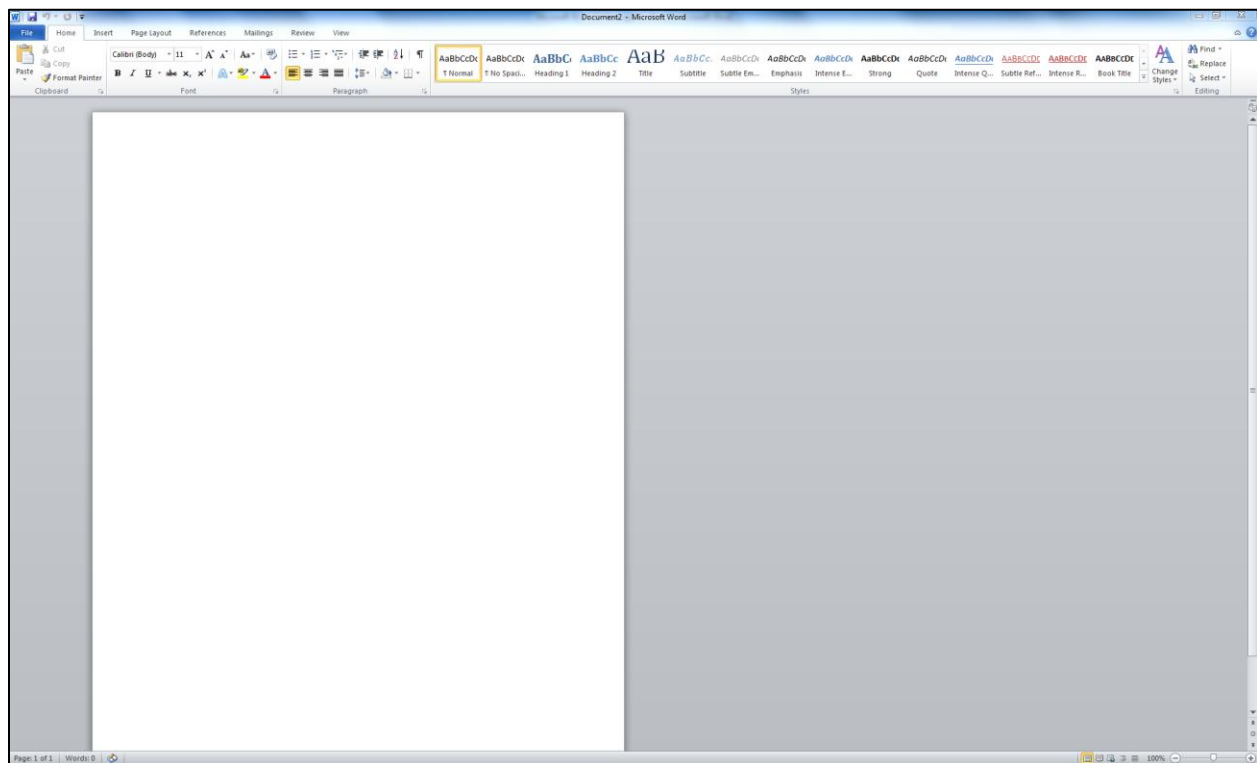


Image 1 *Microsoft Word* document

**Step 2:** Import a site image from Bing map services aerial view.



Image 2 Bing site image from aerial view

**Step 3:** Edit the image by adding shapes, lines, and arrows from the Import tab in *Microsoft Word*. Click on Shapes pull down menu.

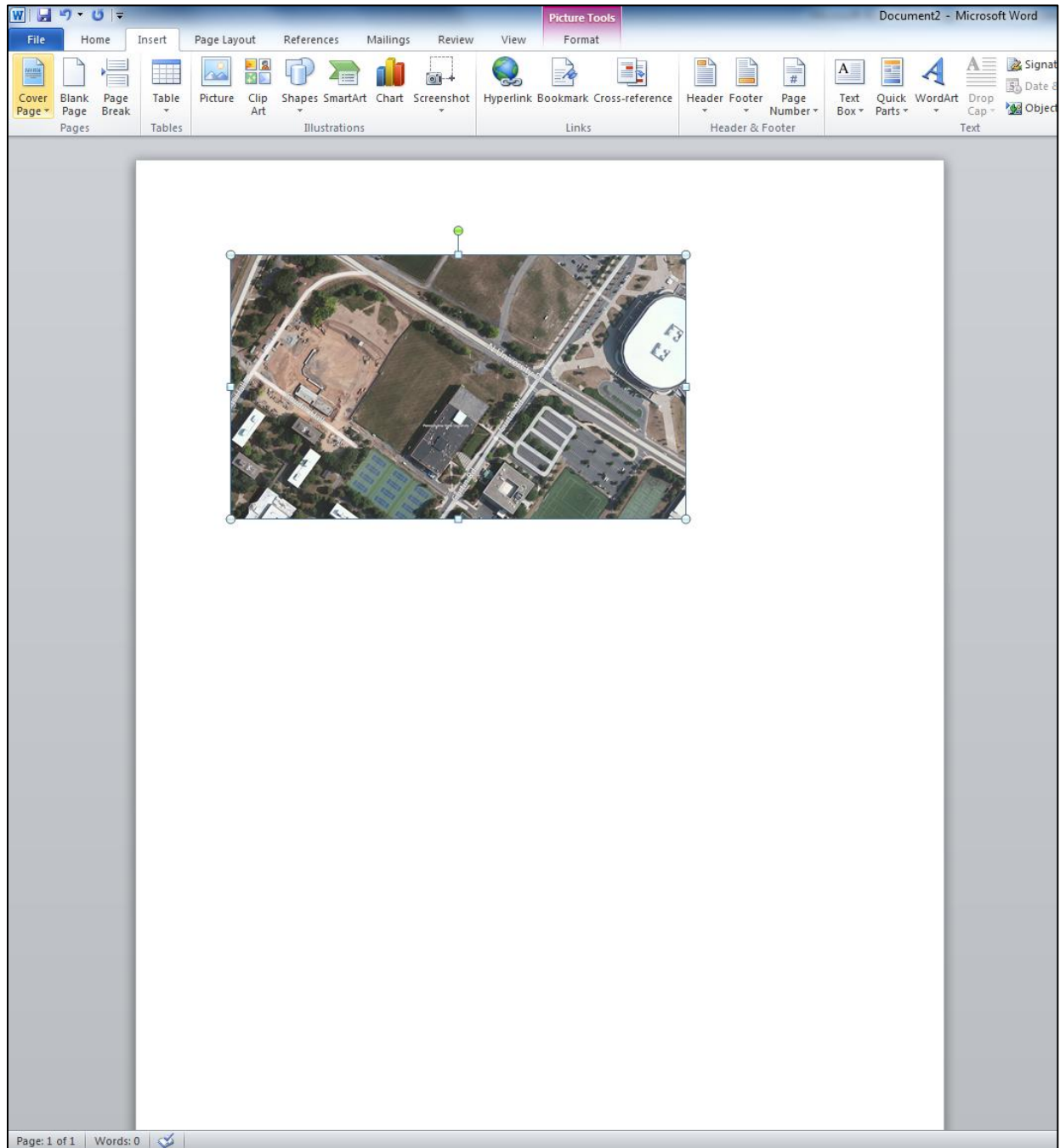


Image 3 Add shapes, lines, and arrows from Insert tab, click on Shapes pull down menu

**Step 4:** A blue box to represent new construction, a red arrow for construction traffic, and a green line for a site fence.



Image 4 Inserted shapes to help graphically represent various ideas



A much more detailed 2D site logistics plan created in Microsoft Word. It may be best to change the Bing map aerial view image to black and white to make the shapes, lines, and arrow appear more prominent.



Image 5 Detailed 2D site logistics plan created in Microsoft Word